



San José State
UNIVERSITY

◆ Office of the Registrar ◆ One Washington Square ◆ San José, CA 95192-0009 ◆

PETITION FOR EXCESS UNITS

ATTENTION Undergraduate and Graduate Students:

You will not be able to register for more than 17 units during the first three weeks of Priority registration (specific dates can be obtained at the Registrar counter in the Student Services Center). This will allow more students to get courses they may need to graduate. No excess unit petitions will be allowed before or during this 17 unit maximum period. After the first three weeks have passed, you will automatically be allowed to register for 18 units without a petition.

Any student who wishes to take more than 18 units must obtain approval and return this petition to the Records counter in the Student Services Center. Students will not be allowed to register for more than 18 units without prior approval. Petitions will be accepted starting the date that students are allowed to register up to 18 units which is generally after the first three weeks of Priority registration (specific dates can be obtained at the Registrar counter in the Student Services Center).

NOTE: Students who earn a SJSU GPA of 3.00 or better are not required to obtain department chairperson/advisor's signature, but this form must be completed and returned to the Records counter in the Student Services Center for GPA verification.

AUTHORIZATION FOR EXCESS UNITS

I approve _____ for excess units during the _____ semester.
Student Name Term & Year

SJSU ID Number

Current SJSU Grade Point Average

Department Chairperson/Advisor's Signature
Required if GPA is below 3.00

Date

**RETURN FORM TO THE REGISTRAR COUNTER
IN THE STUDENT SERVICES CENTER**